

SAINT RITA PARISH

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Ministry Directory

September 2009

ADMINISTRATIVE MINISTRIES

Parish Pastoral Council

The Parish Pastoral Council is a representative group of parishioners that serves as the consultative body to the Pastoral Staff for parish priorities, direction, and policies.

Finance Council

The Finance Council establishes the annual budget, reviews and approves capital improvements, and maintains a system of internal financial control and reporting of parish funds.

Stewardship

This ministry promotes the concept of gratefulness for the gifts we have received and the responsibility of sharing those gifts with others. The group organizes the annual Stewardship commitment process and other activities to promote stewardship of time, talent and treasure.

Communications

This ministry helps to communicate with parishioners, including parish-wide bulk mailings for Lent, Advent, the Fiesta, and other special events.

Web Site / E-Newsletter

This ministry develops and maintains the parish web site including assessing needs and planning for web site updates and publishes the parish e-newsletter.

LITURGICAL MINISTRIES

Liturgy Committee

This committee plans and organizes all aspects of the liturgies at Saint Rita. Teams work on a rotating basis to plan the weekend Masses and special liturgies.

Altar Linens

This ministry launders and restocks the small altar linens used (Corporals, Purificators, and Towels) in the Eucharistic celebrations.

Altar Servers

The coordinators of this ministry assist in the recruitment, training, scheduling, and overseeing of altar servers, actively involving the youth of the parish. Youth in Grades 5 and above may become an Altar Server by attending the annual training and then serve at parish liturgies.

Arts and Environment

This ministry is responsible for decorating the altar and the church with flowers and banners that are appropriate to the various liturgical seasons to create a beautiful environment to worship the Lord.

Children's Liturgy

This ministry leads young children to pray and experience the love of the Scripture that they can understand and participate in on their own level during the regular Liturgy of the Word at the 9:00 a.m. and 10:30 a.m. Sunday Masses.

Communion Ministers

Communion Ministers assist the priest in the distribution of Eucharist at Mass.

Leaders

Leaders organize the Liturgical Ministers before Mass and lead the assembly in prayer during Mass (specifically, the general intercessions).

Lectors

Lectors proclaim scripture readings at all Masses and special liturgies.

Sacristans

Sacristans prepare the altar and gifts before all liturgies. A subgroup also helps on a rotating basis to provide a clean environment in the church.

Ushers

Ushers care for the comfort and safety of the assembly during Mass.

Weekend Liturgy Planners

Using a Liturgical guidebook, liturgy planners type out the opening prayer, penitential rite and prayers of the faithful for the weekend liturgies and submit them to the parish office by e-mail for assigned weekend (scheduled on a rotating basis usually every other month).

Music Ministry

Music ministry enhances Saint Rita liturgies with music by leading the assembly in hymns, liturgical song, and special anthems which reflect the readings and the season of the church year. There are several ways to share musical talents:

Adult Choir – adults with some choral ensemble experience and a desire to learn and sing SATB (mixed voice) literature from all music styles. Provides music for the 10:30 a.m. Sunday Mass and special services and events.

Children's Choir – Children in grades 2-6 in this choir sing during the 9:00 a.m. Sunday Mass once per month.

Contemporary Music Group – Instrumentalists and singers are welcome. You don't have to read music to be a member of this group which provides music for the 5:00 p.m. Saturday Mass.

"Lite" Choir – For women who love to sing but want less of a time commitment and "lighter" music than the regular adult choir. The group sings once per month at the 9:00 a.m. Sunday Mass.

Cantors and Instrumentalists – Used in the various choirs at Masses or when no choir is present.



FAITH FORMATION MINISTRIES

Bible Study

This ministry brings adults together to study and learn about scripture in a communal environment.

Church Library

This ministry provides the parishioners of Saint Rita Parish with reading material that will help them grow spiritually.

Saint Rita School

This ministry provides faith-based education to children from ages 3 through Grade 6 in a Roman Catholic Christian environment. There are many ways to assist the faculty and staff at Saint Rita School.

Youth Faith Formation - Grades 1-6

This ministry provides Catholic children with age-appropriate faith formation by building on their life experiences, family involvement, personal spirituality, religious understanding, and moral development.

Vacation Bible School

Vacation Bible School provides a one-week program for grade school age children during summer vacation, fostering the children's relationship with God. The program is coordinated and taught by volunteer stewards.

RCIA

The RCIA Program helps people complete initiation into the Catholic Church through the sacraments of Baptism, Confirmation and Eucharist. Those involved in this ministry provide instruction and support to those wishing to be initiated as Catholics through weekly meetings.

SACRAMENTAL PROGRAMS

Baptism Preparation

This ministry assists parents in preparing their children for the Sacrament of Baptism.

Confirmation / First Eucharist / First Reconciliation

This ministry prepares children for receiving the sacraments and coordinates the sacramental events.

Pre-Cana Marriage Preparation Team

Pre-Cana prepares engaged couples from Saint Rita and other parishes for the Sacrament of Marriage. The goal is to help engaged couples get a better understanding of what it means to accept and commit to the sacrament of marriage. This ministry is performed by teams of married couples.

PARISH SUPPORT MINISTRIES

Companions in Grief Group

This group provides support for those who have lost a loved one through death, either individually or in the support group.

Dove Program

This ministry helps care for parishioners with special needs (elderly, sick, homebound) by providing rides, grocery shopping, light housekeeping, etc.

M.O.M.S. Group (Moms Offering Moms Support)

The Moms Group ministry provides an opportunity for mothers to gather for support, understanding, and faith sharing with women of similar values and life choices. Free childcare is provided during meetings and events.

Prayer Request Line

This ministry brings a network of people together in prayer through phone calls and e-mails in response to request for prayers.

Stephen Ministry

Stephen Ministry is a lay ministry to provide care giving to others, especially those going through difficult life problems. Specialized training is required to become a Stephen Minister.

Homebound Visits

This ministry visits and brings Holy Communion to the parish homebound and parishioners who live in nursing homes.

Saint Rita Society

The Saint Rita Society is a women's group that meets monthly for prayer and service, socialization, information, education and spiritual growth. This group provides many helpful support services to the parish and local community.

Welcoming / Newcomers

This ministry helps new parishioners develop a sense of belonging and commitment to Saint Rita.

Evangelization

This ministry's goal is to reconnect and strengthen the faith commitment of inactive parishioners and to evangelize our faith within the local community.



SOCIAL OUTREACH MINISTRIES

Social Action Committee

This committee plans, organizes and oversees various social action projects.

Crop Walk

Crop Walk raises awareness and funds for the hungry, both locally and overseas.

Health Ministry

The Health Ministry presents health education programs on a variety of topics and offers free blood pressure screenings monthly in each of the Webster-Penfield Catholic Connection parishes. Members are also available by phone to answer questions regarding health care issues.

Monthly Food Collection

This ministry distributes the food collected by the parish on the first weekend of each month to organizations serving the needy and less fortunate.

Migrant Ministry / LaCasa

Migrant Ministry supports the local migrant workers through programs such as La Casa which provides temporary housing/shelter for migrant workers.

Soup Kitchen

This group serves lunch meals once per week at a local soup kitchen.

Funeral Coffee Ministry

This is a new ministry designed to provide support to grieving families by setting up for receptions after funerals, serving coffee and doughnuts as requested, and cleaning up afterwards. If a caterer has been hired by the family, the committee members would assist the caterer in whatever way is needed.

Prayer Shawl Ministry

If you like to knit or crochet and help others, then the Prayer Shawl Ministry might interest you. When finished, the shawls are presented to members of Saint Rita parish who are going through difficult times in their lives, providing them with love, care, and support.

Other ways to participate

Donate needed items or money (or if interested, help with the organization and delivery) for:

- Monthly Food Collection
- Operation Rice Bowl (during Lent)
- Thanksgiving Baskets
- Christmas Angel Gifts

YOUTH MINISTRY

Youth Groups

This ministry serves the Junior/Senior High School students of our parish/community with spiritual, service and social programs and events. The goal is for youth to grow in their personal faith relationship with Jesus and to become participating members of the Saint Rita Parish community.

Cub Scouts / Boy Scouts

Cub Scout and Boy Scout ministries prepare boys from ages 6-18 with life skills while instilling Christian values to help them to make ethical choices during their lifetimes.

Girl Scouts

The Girl Scout ministry at Saint Rita provides girls from ages 5-18 with a variety of experiences to help them develop as Christian community leaders.

CYO Sports

CYO Sports ministry provides youth from grades 3 through 12 with a place to engage in physical activity and promote teamwork, sportsmanship, and Christian values. Saint Rita CYO tries to show that there is a place for Jesus in sports.

PARISH LIFE

Breakfast Club

The Breakfast Club cooks and serves breakfast at the Parish Center on Sunday mornings from September through May. It provides a place for parishioners to relax, visit and share conversation. Proceeds realized are used to support the parish and purchase equipment for the kitchen.

Fiesta

The Saint Rita Fiesta is a family-oriented event for the parish and the community held on a Friday and Saturday in the Spring. It is a great opportunity for our parish to come together for family entertainment in a safe environment. Along with great musical entertainment and a wide variety of food, we have games and activities for kids and adults alike, with no admission fee. We also tithe 10% of our proceeds to charity.

Fiesta Planning Committee – helps in the planning and organization of the Fiesta and coordination of subcommittees.

Fiesta Weekend Volunteer – An opportunity for you and your family to meet new people, share your time and talent, and have a great time! There are a wide variety of time slots and areas from which to choose. Join over 400 volunteers in working the Fiesta weekend.

Spectacular Raffle Committee

Help in the planning and organization of Saint Rita Spectacular Raffle – our major fundraiser for the year. Monies raised are used to support our 50+ ministries and parish needs.

Stewardship ... Live It!

SEASONAL OR AS-NEEDED MINISTRIES

Church Cleaning

This ministry handles seasonal cleaning of the Saint Rita worship space.

Gardening

The Gardening ministry maintains the flower gardens, shrubs and bushes during the spring, summer and fall seasons.

Other

Other ministry opportunities exist on an as-needed basis in a number of areas including: Baking/Cooking, Child Care/Nursery, Handyman Activities, Parish Office Help, and Speaking.

ACTIVITIES BEYOND SAINT RITA

Cathedral Outreach Ministry*

A partnership between the Webster-Penfield Catholic Connection (WPCC) and the Cathedral Community, this ministry aims to strengthen our commitment to prayer, worship, friendship, and ministry. In addition to outreach activities, the goal of the partnership is to help understand each other's needs as city and suburban communities – and to help us better experience the universal church.

H.O.P.E. Ministry*

The H.O.P.E. Ministry responds to special or emergency needs of Webster area residents for food, clothing and other help, in the light of Gospel and Church teachings. HOPE House is located near Holy Trinity Church.

Senior Social Group*

The Senior Group provides spiritual and social opportunities for the senior community in the Webster-Penfield area.

Webster Comfort Care Home

Webster Comfort Care Home is a non-profit, community-based comfort care home that provides care to the terminally ill and their families in a home-like atmosphere. Volunteer positions include resident care, gardening, helping at craft shows, handyman, and visiting with residents / assisting around the home. Any time or donations of items from our wish list would be appreciated.

****Webster Penfield Catholic Connection (WPCC)***

WPCC is a pastoral planning group comprised of pastoral staff and lay people from Saint Rita, Holy Spirit, Holy Trinity, and Saint Paul. The group facilitates the mission of the Church in our community by developing pastoral plans periodically and providing a formal structure for collaboration, cooperation, and coordination among the four parishes.

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